**Meeting Minutes 03/02/25**

**Participants:**

Sara Ali – Team Leader

Noreen Fatima – Note Taker

Mohammed Suleman Riaz – Team Speaker

Shad Mortaza

Uzair Ali

Sakib Iqbal

Sahil Farooq

**Content:**

All present team members contributed to planning and discussing questions to be asked during the interview with the client. Each team member came up with questions and presented them to the team. The team leader then confirmed all the questions with the team and presented them in a word document and shared them with the team.